



A U D I O V I S U A L

Linda would like to meet with the A-V expert to review lighting, sound and projection an hour or more before her presentation.

MICROPHONE

- Wireless lavalier microphone with fresh batteries hooked into the sound system.
- Back-up handheld microphone.

PROJECTION

- LCD projector with fresh bulb or spare along with A-V help in the event it's needed.
- Large screen set to the left or right of center stage.

STAGE & ROOM SETUP

- If there is a head table, please set it back 2-3 feet so Linda can speak in front of it.
- If possible, please display Linda's social media slide for the audience before and after her event.

NOTE: Audio- or Videotaping Linda's Presentations

The client agrees not to audiotape or videotape the presentation without prior written consent. If taping is approved, Linda asks that:

- A professional audio/video technician does the taping.
- Linda Crill, Inc. receives a master copy within 30 days of the program.
- No copies be sold.
- Usage is limited to internal staff only.
- No posting of the videotape will occur on YouTube or any other Internet source.